

# Transportation Services Advisory Committee

## MINUTES OF MEETING

May 20, 2010

### Attendees:

Ms. Brandy Kosh  
Dr. Joe Newton  
Mr. Peter Lange  
Mr. Darryl Peterson  
Mr. Robert Pottberg  
Ms. Rosy Saenz-Padilla  
Dr. Doug Slack  
Mr. Jeff Wilson  
Mr. C. J. Woods

### Absent:

Dr. Susan Bloomfield  
Mr. Mike Caruso  
Ms. Mary Tess Eggebrecht  
Dr. R. J. Golsan  
Ms. Lallah Howard  
Mr. Jonathan Howson  
Mr. Konrad Johnson  
Ms. Olga Martinez  
Dr. Angie Hill-Price  
Ms. Flora Reeves  
Ms. Casi Wilbanks  
Mr. Tanner Wilson

### Special Guests:

Flex Flores  
James Rainer

Jeff Heye

### Guests:

Mr. Clint Willis  
Mr. Doug Williams  
Mr. Kenny Kimball  
Ms. Lana Wolken

Mr. Peter Willis  
Ms. Rose Berryhill  
Ms. June Broughton

## 1.0 Business

1.1 Peter Lange called the meeting to order; he stated that Dr. Price would not be joining the meeting today because of a family illness

1.2 Peter asked members to review the March 25, 2010 minutes

1.2.1 Jeff Heye stated that the dates on 2.2.2 The underpass is scheduled to begin after the fall 2010 football season; completed near February, 2012

1.2.2 Dr. Newton made a motion to approve the March 25 minutes with corrections;

1.2.3 Dr. Slack seconded the motion; all present members voted in favor, minutes approved.

## **2.0 Introductions**

2.1 Peter Lange informed the committee that he plans to invite different members of the Transportation Services Administrative Staff to the TSAC meetings. He wants the committee to know the staff and feel comfortable in contacting them with questions

2.1.1 Introduction of:

2.1.1.1 Clint Willis, Manager of Parking Facility Projects & Maintenance

2.1.1.2 Pete Willis, Manager of Parking Services

2.1.1.3 June Broughton, Manager of Marketing and Communications

2.1.1.4 Lana Wolken, Assistant Director of Transit

2.2 Special Guests

2.2.1 The following individuals were invited today because they were part of a group that accessed the main and west campus sidewalks/corridors for vehicle access

2.2.1.1 Jeff Heye, Physical Plant

2.2.1.2 Felix Flores, Physical Plant

2.2.1.3 James Rainer, Environmental Health & Safety

2.2.1.4 Another member who could not meet with us today was Mike Ragan, from the University Police Department

## **3.0 Discussion Items**

3.1 Peter requested for Clint Willis to give the committee an update on construction in lots 100 I –J-K and 61

3.1.1 Clint reported that 100 J & K are complete except for a small tie in on 100J

3.1.2 Will begin 100J at the end of the month and scheduled to take 1 month for completion; the area will look much better it will tie together Olsen Blvd and Chandler Drive; it will be a four way stop intersection

3.1.3 Lot 61 construction began on May 17<sup>th</sup>; the scheduled completion date is August 11<sup>th</sup>

3.1.3.1 No issues currently with this project; this will be the first surface lot installed with the new TAMU lighting standards

3.2 Vehicle use of sidewalk, corridors or walkways

3.2.1 Dr. Price visited with Dr. Loftin about the safety issues of vehicles using sidewalks as shortcuts across campus; Dr. Loftin is working with Dr. Kemos to identify the issues and assist with a solution

- 3.2.2 Transportation Services met with individuals from the Physical Plant, UPD and EHS started looking at the heart of campus; some of the use was legitimate; so we will need to allow some access
  - 3.2.2.1 The biggest issue identified was with service vehicles that cut across or cut-through campus
- 3.2.3 We walked through the whole area and this is what needs to be done:
  - 3.2.3.1 We need to set/define access routes
  - 3.2.3.2 We need physical barriers; bollards in locations to restrict access to the “cut through” areas
  - 3.2.3.3 We need to push back on some of the service vehicles that a cutting through the area to make it more convenient for them
  - 3.2.3.4 Think about the safety of pedestrians and bicyclist in the area
- 3.2.4 Jeff and Felix from Physical Plant are part of the group looking into this action because they must service some of the buildings in the area; if it works for physical plant it should work for other vendors or service vehicles
- 3.2.5 CJ Woods asked if there were time restraints; Mr. Lange stated that they did not get into that detail, they were just identifying areas, where vehicles were needing to be and the corridors that needed to be established
- 3.2.6 Mr. Lange thought we should being with access for Physical Plant vehicles or university vehicles that need access to areas for unloading purposes. Later on look into and on-line training before giving access to the area to other service providers
- 3.2.7 The group visited and walked the West Campus on another date ;
  - 3.2.7.1 The group could not identify a need for any driving on the sidewalks
  - 3.2.7.2 All of the buildings in the area have a service access
- 3.2.8 Mr. Lange continued that the next steps to work on are:
  - 3.2.8.1 Rules; rules need to be stated for use of the area
  - 3.2.8.2 Set Bollards or replace bollards in existing areas that are missing
  - 3.2.8.3 UPD (University Police Department) is working with the District Attorney on what signs need to state so that violations /citations can be issued legally
  - 3.2.8.4 Emergency vehicles need to have access to all areas so that they can get where they need to go

### 3.3 Lot 11 and Dining Services

**3.3.1** Dining Services has inquired about Lot 11; they are thinking about moving their operations to Sibsa; they have asked to have access to all of Lot 11, this will help support their operations

**3.3.1.1** Currently there are 12 spaces, 6 belong to DS staff and 6 to other customers

**3.3.2** Robert Pottberg stated that Dining Services will need to pay for the spaces the same as other state vehicles. Other state vehicles pay if they want parking spaces close to their area.

**3.3.2.1** Peter stated that TS staff members had already discussed that with Dining Services

**3.3.3** Brandy Kosh stated her concern is that Dining Services is a service organization; they supply a service to all of the campus; just as some of the other state vehicles parking close to their work areas belonging to a specific college or department

### 3.4 Lot 10; Additional Handicapped Spaces

**3.4.1** Peter informed the TSAC members that this is related to the Ross Street construction

**3.4.1.1** Lot 10 customers needed alternate access to the lot once the Ross Street construction begins

**3.4.1.2** An alternate entrance has been proposed and approved by the CBE (Council of Built Environment)

**3.4.1.3** The new entrance will improve motorcycle access to spaces and add 14 additional handicapped spaces

### 3.5 University Drive/Houston Street Proposed Northgate Pedestrian Safety Improvements

**3.5.1** City of College Station, TxDOT and Texas A&M are working to improve the safety of pedestrians in Northgate

**3.5.2** This project is approved and will begin in 2011

### 3.6 Car Sharing Program

**3.6.1** Peter Lange informed the committee that there are several companies that rent vehicle hourly; and rental rates includes renting to individuals that are 18 years old

**3.6.2** Transportation Services is hoping to have the service available to students, departments or staff by fall; this will be at no cost to the university or to Transportation Services other than parking spaces

**3.6.3** Most of the companies require a membership; these companies may return the membership fee in car use; vehicles can be rented hourly or by the day

- 3.6.4 Jeff Heye asked if the hope is that it would discourage freshman from bring vehicles to campus; Peter stated that is not the reason but it would help students who cannot bring a vehicle to campus and assure their parents that there is a vehicle they can use for needed trips in the community although in time it might could assist with that
- 3.6.5 Dr. Newton asked if this could be an alternate to Enterprise for trips to Austin; Peter said most definitely

### 3.7 Liberal Arts Building

- 3.7.1 The Liberal Arts Building is scheduled to begin January, 2011
- 3.7.2 The project will eliminate 57 spaces from lot 23
- 3.7.3 Our plan is to eliminate the customers from lot 23 through attrition

### 3.8 Request for addition bike rack at the west end of the Interdisciplinary Life Science Building

- 3.8.1 Peter informed the group that Transportation Services would look at the area and get back to the committee with the cost of the addition
- 3.8.2 Transportation Service has the approval to begin a bike registration program in the fall. The registration will be at no cost to the bike owners this year. Transportation Services will also hire a person to manage the bike program; they will be tasked to start building a bike program that will include, education about bikes and the program, possibly a bike sharing program, and possible access to a bike repair shop for registered bikes

**Meeting Adjourned**